# Research Subgroup

Chair: Sarah O Flaherty

Members: Sarah O’Flaherty, Ann McGinley, Tom Hogan, Valerie Cotter

## Scope and Objectives

The members of the Research Sub Group felt that the main role of this sub group was information gathering and sharing. It was agreed that the initial focus of the group should be on obtaining information, getting clarifications from a CFM perspective and sharing this information with the wider CFM group

## Actions before Christmas

**Action 1. Use of 80649 for PI time.** This item should be a quick win before Christmas. If the CFM’s agree these transactions will no longer be posted using 80649 but rather to an account code that rolls up to other income. The Research policy can then be amended to update same

**Action 2**. **Role of the CFM from a Research perspective**. The group feels that a short document should be created that outlines the role of the CFM from a Research perspective. It is felt that there is a lack of clarity with regards to the CFM role is vs RFO and Research Admin. This document would seek to communicate both internally and externally the responsibilities of the CFM with regards to Research activity.

**Action 3**. **Role of the RFO/Research Admin.** Similar to the above the group would also seek to obtain a document outlining the responsibilities & roles of Research Admin and RFO to ensure there are no expectation gaps

## How the sub-group will function

Fortnightly meetings in the week between meetings of the FM group. The group may invite external parties to attend where relevant i.e. Stephen Manual, Tony Malone.